

the mid-atlantic archivist

Volume 9 Number 3

July 1980

LANCASTER IN THE FALL

by

Diane Rosenwasser

by

Robert E. Coley

The Fall 1980 meeting of MARAC will be held Friday and Saturday, October 31 and November 1 at the Brunswick Motor Inn in Lancaster, Pennsylvania, located in the center of the city. Room rates for members are \$26.00, single; \$36.00, double; and \$40.00, triple per night. Lancaster is accessible by commuter flight from Philadelphia and Newark and commercial flights from Pittsburgh, Newark, and Washington to Harrisburg with rental car or limosine service available to Lancaster. Bus and train service are also available. However, automobile is the most convenient mode of transportation. Detailed information will be included in the preregistration packet.

Tours of local archival repositories and historical sites will be arranged on Thursday if the demand warrants. In Lancaster County, archival repositories include The Lancaster County Historical Society, The Lancaster Mennonite Historical Society, and Millersville State College Library. Historical sites include Ephrata Cloisters, Pennsylvania Farm Museum of Landis Valley, Herr House (oldest in the county), Wheatland (home of James Buchanan), Rock Ford (home of General Edward Hand), White Chimneys (home of the Slaymaker family), and a walking tour of the downtown historical district. Description of each will be included in the preregistration packet.

A Pennsylvania German dinner might be arranged if there is sufficient demand.

A reception is planned for Friday afternoon in the Heritage Center of Lancaster County, one block from the hotel. The luncheon speaker of Friday will be John L. Draft, curator of the Ephrata Cloister.

The local arrangements committee for the Lancaster conference are Robert E. Coley (chairperson), John Aungst, H. Ronald Hanna, Marjorie Markoff, and Carolyn Wenger.

The red rose city welcomes you in the colorful autumn season.

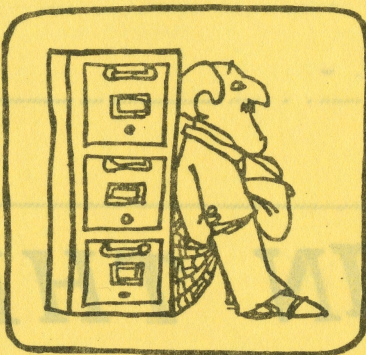
Program plans for the MARAC Fall 1980 meeting in Lancaster, PA October 30 to November 1 are well underway. The conference will include basic archival techniques workshops as well as advanced sessions exploring issues and concerns in the archival profession. Moreover, Lancaster's historical setting affords each participant the opportunity to tour Wheatland (home of James Buchanan), Rock Ford, the Pennsylvania Dutch region as well as Lancaster's historical downtown district.

A special feature of this MARAC meeting is that it will dovetail with a symposium of archivist, humanist scholars, and information retrieval specialists also in Lancaster during the MARAC conference. The purpose of this symposium, sponsored by NEH through BRISC, is to explore the use of modern techniques of information control to find solutions to some of the problems articulated by scholars who work in archival environments. These sessions will be open to MARAC members. Accordingly, a two part session that parallels their work has been planned by the program committee, New Technologies: Themes and Theories and New Technologies: Putting Theories into Practice.

The basic archival practices sessions will be conducted in a workshop format as opposed to the paper presentation mode. Some of these workshops, such as In-house Conservation, Starting a Small Archives, Finding Aids, Organizing Records and Appraising Them, will require participants to bring with them specific items from their collections, questions for discussion, or descriptions of their collections. The more advanced sessions include such topics as local history documentation, oral history, archives and the law, sources for funding, development of a microfilm project and archival outreach programs. More details will follow soon.

Members of the program committee are John Aungst, Bob Barnes, Jackie Benner, Ellen Eriksen, Adele Newburger, Diane Rosenwasser, Roy Tryon, and Frank Zabrosky.

The mid-atlantic archivist (maa) is the quarterly newsletter of the Mid-Atlantic Regional Archives Conference (MARAC). MARAC membership includes all interested individuals who live and work in the seven states of New York, New Jersey, Pennsylvania, Maryland, Delaware, Virginia, and West Virginia; and the District of Columbia. MARAC seeks to promote the professional welfare of its members; to affect cooperation amongst individuals concerned with the documentation of the human experience; to enhance the exchange of information between colleagues working in the immediate regional area; to improve the professional competence of archivists, curators of textual, audiovisual, and related special research collections, and records managers; and to encourage professional involvement of persons actively engaged in the preservation and use of all types of historical research materials. Individual yearly membership dues are \$5.00. The dues year is from October 1 through September 30. Membership is not open to institutions, but institutions may purchase yearly subscriptions to maa for \$5.00. Requests for back copies of maa (\$1.25 each copy) and membership applications should be addressed to: Martha Slotten, MARAC Secretary, Dickinson College Library, Carlisle, Pennsylvania 17013.



Items submitted for maa publication should be single-spaced, no paragraph indentation, in columns 4 and 1/2 inches wide, and double-spaced between paragraphs. Material should be typed preferably on an electric typewriter using a letter-gothic font ball. Where this is impractical, improvise using pica font and a new ribbon. Send material to Dr. Donald F. Harrison, Editor, the mid-atlantic archivist, National Archives (NNR), Washington, DC 20408. Phone: 202-724-1080

Editorial Staff

Editor Don Harrison
Associate Editor Bruce Ambacher
Circulation Editor Laurie Woods
Staff Editors Mary Boccaccio
Mary Wolfskill
Contributing Editors Vicki Walch
Mary Elizabeth Ruwell

PROPOSED AMENDMENT

The MARAC Nominating Committee proposed the following amendment to Article 4 of the Constitution:

B. Officers:

A Chairperson will be chosen at large by the membership along with the election of the State Representatives. He or she shall serve for two (2) years. The duties of the Chairperson shall be those usually associated with this position and enumerated in the parliamentary authority except where defined otherwise in this Constitution.

TREASURER'S REPORT

15 May 1980

Cash on hand, Fidelity Bank (2/5/80) 2323.46
Savings Account Balance 3341.49

INCOME

Memberships 176 @ 5.00 880.00
Book Sales 30 @ 3.00 90.00
Share of Albany Meeting 438.99
Interest on Savings 43.85

3732.45
3385.34

EXPENSES

Return items 11.00
Newsletter printing 154.17
mailing 119.23
xport to Carlisle 9.65
Registration labels 20.42
Directory 132.82
Steering Committee 285.99
Regional meetings 160.31
Bank service 5.60
899.19 (899.19)

BALANCES, 15 May 1980 \$2833.26
\$3385.34

Respectfully submitted,

Peter J. Parker
Peter J. Parker
Treasurer

A Secretary and Treasurer will be chosen at large by the membership at the time of the election of the At-Large representatives. They shall serve for two (2) years. The duties of the Secretary and Treasurer shall be those usually associated with this position and enumerated in the parliamentary authority except where defined otherwise in this Constitution.

Presently Section B reads:

Officers:

A Chairperson, a Secretary, and a Treasurer will be chosen at large by the membership at alternate Spring business meetings. They shall serve for two (2) years. The duties of the offices shall be those usually associated with these positions and enumerated in the parliamentary authority except where defined otherwise in this Constitution.

This amendment will allow continuity of officers by having the Chairperson elected in different years from the Secretary and Treasurer. Present plans are to have the Secretary and Treasurer elected at the Spring meeting this year serve only one year.

MARAC STEERING COMMITTEE MINUTES (Revised)

February 7, 1980

The MARAC Steering Committee met on February 7, 1980 at the Historical Society of Pennsylvania at 10:45 AM, Mary Elizabeth Ruwell in the chair. Present were: Cynthia Requardt, Elizabeth Homsey, Frank Zabrosky, Jean Preston, Don Harrison, Patricia Vanorny, Alan Bain, Father Lawrence McDonnell, Janet Kern and Peter Parker, acting as Secretary.

The minutes as published in the January MAA were approved as printed. Mary Elizabeth reported on behalf of Martha Slotten that the mailing of the membership directory and the dues reminders would be somewhat delayed.

Peter Parker presented the Treasurer's Report, which, after some discussion, was accepted. That discussion centered on the appropriate placement of MARAC's savings. Peter reported that he had not moved \$2000 to a money market fund because they are uninsured. The meeting agreed that Peter should place \$2000 in an insured certificate of deposit instead.

Mary Elizabeth reported that Anthony Crawford, an at-large member of the Steering Committee, had resigned because he had accepted a position at the Missouri Historical Society. Mary Elizabeth said that she would consult with the Nominating Committee and would make an appointment to fill Tony's term (to Spring, 1981).

Mary Elizabeth then offered an up-date on the NARS situation. Admiral Freeman has ordered a temporary halt to the dispersal of records. An Assembly for National Archives employees is being formed. Mary Elizabeth then read from several letters supporting the position outlined in her letter on MARAC's behalf to Admiral Freeman.

Elizabeth Homsey briefly reported on the question of incorporation. She will draft an article for the newsletter, addressing such questions as whether MARAC will be required to have a designated "resident agent" in Delaware, whether our officers will have to be bonded, whether we will have to file corporate tax returns, etc.

Mary Elizabeth then offered reports on the DC/Crystal City meeting. There are no program problems and local arrangements difficulties over the hotel guarantees have been resolved by setting a uniform, inclusive registration fee for the conference. Some dissatisfaction was expressed with the concept of an all-inclusive registration fee, but most agreed that we had little choice in the present situation.

Arrangements for the Lancaster meeting (30 October - 1 November, 1980) were then discussed. Apparently the meeting hotel, the Brunswick, had double-booked; a block of 50 rooms has been reserved at a nearby hotel at the same rates. Diane Rosenwasser, who had been invited to attend

the meeting to make her report, noted that the program format has been set and that the speakers and session leaders were being sought. She reported that BRISC (Baltimore Regional Institutional Studies Center, University of Baltimore) will be sponsoring a meeting in Lancaster just before MARAC and that they will share the products of their workshops with us. It was suggested that the planned tours ought not to conflict with sessions and Diane agreed to rearrange the schedule. It was further agreed that an hour rather than 30 minutes should be allowed for the state caucuses.

Frank Zabrosky reported that local arrangements for the Pittsburgh (Spring, 1981) meeting were in hand, but that he needed a program coordinator. Mary Elizabeth will seek candidates.

A discussion of future meeting sites followed. New Brunswick, NJ and Charleston, West Virginia seemed not to be possible for the fall of 1981. Mary Elizabeth reported that Paul Perkus will continue to investigate the possibility of using CUNY facilities.

Elizabeth Homsey then reported some reservations voiced to her about the MARAC job descriptions as they appeared in the MAA, January, 1980, p. 6. Briefly stated, these reservations were:

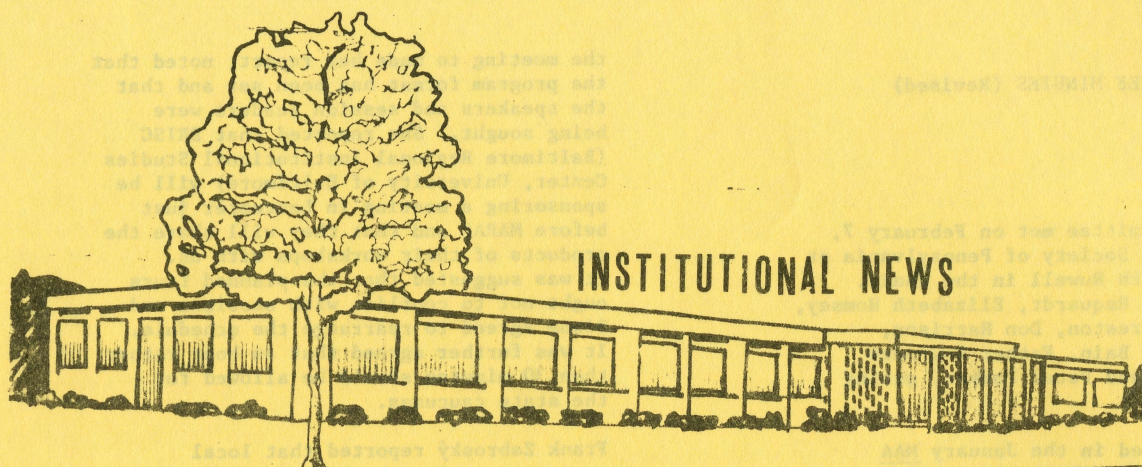
CHAIRPERSON: #3 Newsletter staff, as opposed to editor, not appointed in consultation with Steering Committee; # 5 should be changed to read "reports goals and activities"
STATE REPS: two duties should be added: #10. Assist sec'y on membership follow-up and renewals, and # 11. Delegate to other state members the organization of local or state activities.
AT-LARGE REPS: #1, add MAA after Chairperson.
#2 Change to "Act as a member of the Steering Committee." # 6. Change to "Seek out and share with the Chairperson, the MAA, and the membership important national news and issues. Revised versions will be considered at the Spring meeting of the Steering Committee.

After a brief break for lunch the Steering Committee heard Frank Zabrosky report that the Nominating Committee would draft a resolution providing for the staggering of the terms of the Chairperson with those of the Secretary and Treasurer for consideration by the membership.

Mary Elizabeth reported that the Southwest Archivists would consider MARAC's challenge for softball at the next SAA convention at their spring meeting.

After a brief discussion of the typography, format, logo and reduction ration of the newsletter, the members expressed approval of the present format. Martha Slotten was then instructed to raise the price of back issues of the MAA to \$1.25.

Mary Elizabeth then raised the question of a subvention or other support for Georgia Archive. She noted that their present editors are seeking a broader base for their alternative journal archival journal and that they are willing to change the journal's name and permit MARAC some editorial input. No formal request assistance had been offered, but several MARAC members had expressed interest. Mary Elizabeth was requested



People

Curtis W. Garrison, State Archivist of the Commonwealth of Pennsylvania, 1933-1936, and director of the Historical Records Survey of Pennsylvania under the Civil Works Administration and the Works Progress Administration, died recently at the age of 79. He was an original member of the Commission on National Archives Survey, a founding member of the Society of American Archivists, and the compiler and editor of numerous archival publications. At the time of his death, he was still active as the Associate Professor of Archives and Manuscripts in the graduate library school at Long Island University.

Doug Tanner's recovery has made some dramatic turns for the future. He is "on crutches now, making it in to work half time, and looking forward to a vacation in the Rockies in August." Doug suggests that maa run a contest for the favorite reference request of the quarter. We could reproduce the winning letter, without names, of course. Doug's entry for this newsletter edition is from Peking, inquiring about publications on lemon and citrus production. Virginia, of course, is not noted for its great orange and lemon trees.

Ellen Hassig has married out of the region and moved to Cape Cod. We'll miss her and all the work she's done for MARAC.

Nancy Sahli is guest instructor in Frank Burke's advanced workshop in Manuscript Administration at the University of Maryland, July 1 through 31.



Can't you just tell her she's been made a fellow of the SAA and let it go at that?

Anne M. Gordon has been appointed Director of the Building Records Project at the New York Municipal Archives. Anne was formerly the Librarian of the Long Island Historical Society in Brooklyn.

Victoria Irons Walch of the National Archives has been awarded a Leland Certificate of Commendation by the Society of American Archivists. Vicki received the award for her work on the "Descriptive Inventory of the Archives of the State of Illinois" while an employee of the State Archives. Former MARAC member, John Daly, also accepted an award for the publication as State Archivist of Illinois.

Barbara Hearn has prepared an exhibit, "Henry Francis duPont, 1880-1969." It includes archival materials and objects not generally seen by visitors or members of Winterthur Museum.

John Sweeney lectured on "Winterthur: From Collection to Museum" for the American Association of University Women's Landmark Group in Wilmington, January 17.

Steve Siegal has been appointed Archivist of the 92nd Street Young Men's and Young Women's Hebrew Association in New York City.

Don Harrison has been appointed to the Advisory Board of the Vietnam Veterans Achival Project, sponsored by Flower of the Dragon, a California-based veterans self-help group. The group has applied to NHPRC to run a year's survey of veterans' records in the United States and Canada. Other members of the Advisory Board are MAC members Paul Anderson and John Fleckner and NEA's Helen Slotkin.

Adele Lerner is teaching a course in Archives Administration in New York City.

Virginia Purdy was recently elected President of the National Archives Assembly.

Jobs

Joblines



Washington area — call 202-223-2272. 24-hours a day, seven days a week. New listings each Friday.

Baltimore area — call 301-685-5760. 24-hours a day, six days a week (except Wednesdays). New listings begin on Thursday.

Pennsylvania — call 412-362-5627. 24-hours a day. Employers — to list a job, call 412-362-6400.

The Placement Committee is anxious to hear from you. If you have a position available, or if you are seeking one, please contact us c/o the Association. Any suggestions on how we may better serve the Association are always welcome.

Donald F. Harrison
Editor maa
National Archives (NNR)
Washington, DC 20408

Dear Don:

I am rushing this to you for inclusion in the next newsletter in accordance with the decision during the MARAC business session. Enclosed is a clean copy of the jobline information promised, and I think that it would be ideal if you could use the pasteup as is in order to attract attention to it.

Several institutions defray the cost of this placement service, and rarely have archivists used it. In this case, job announcements can be sent to the Placement Committee of the Maryland Library Association, 115 West Franklin Street, Baltimore MD 21207.

Secondly, archivists should send announcements to the training programs within the MARAC region, and the latest SAA Educational Directory can be used for names and addresses. In the case of the University of Maryland, announcements should be sent to both the Department of History and the College of Library and Information Services, both of which maintain job placement files. CLIS places announcements on its job board for 1 week after arrival date, and then transfers them into a portfolio maintained in the Admissions Office. Listings are cleared annually. This is a public information service for UMCP students primarily, but everyone is welcome to use these files. Moreover, the announcements are periodically scrutinized by the faculty who monitor the job market conditions, requirements, credentials sought, salary levels, etc. in order to advise their students and prospective archivists. The more complete these files are, the more accurate is the information provided in the advising service. Finally, considerable care should be taken in writing the announcements themselves since they are used as official public relations by your institutions and often create impressions which artificially limit the applications.

Finally, CLIS maintains a file as well for internship opportunities for its students in archival studies, and customarily 12-15 graduate students each year elect to work in area institutions for 100-120 hours. Internship forms and additional information can be requested from either myself or William Wilson, CLIS Librarian (301) 454-2255/6003, respectively.

Please make this information available to MARAC members.

Sincerely,
Lawrence J. McCrank
Lawrence J. McCrank

Montana Historical Society Minimum of BA in American History or related field. Two years clerical or paraprofessional experience in archival or library work. Masters preferred. Salary \$13,570 annually with raise to \$14,284 after six months. Write: Brian Cockhill, Montana Historical Society, 225 North Roberts, Helena, MT 59601 by July 11.

Corcoran Gallery of Art Assistant to the Archivist. Temporary half-time. MA or BA in American History, art experience or related field. Salary: \$4.81/hr. Write: Personnel Office, Corcoran Gallery of Art, 17th and New York Avenue Northwest, Washington, DC 20006.

New York Public Library (Shomburg Center for Research in Black Culture). 18 month position. BA plus master's in Library Science, History or related field. Salary negotiable: \$12,651 or \$13,676. Write: Susan E. Davis, 103 West 135th Street, New York 10030.

Elutherian Mills Historical Library. Three year position. Two years archives experience, and with bulky records. Graduate degree in History or Economics. Salary \$12,000 plus benefits. Write: Business Office, Hagley Foundation, PO Box 3630, Wilmington, DE 19807.

West Virginia State Archives. Archivist. MA in American History, Government or Public Administration. Prefer prior experience as archivist and supervisor. Salary \$13,000 - \$15,000 plus State benefits. Write: Rodney Pyles, Department of Culture and History, Capitol Complex, Charleston, West Virginia 25305.

N HPRC

Among the national projects supported by the NHPRC at its mid-June 1980 meeting were two conferences to develop plans for long neglected bodies of records. The United Negro College Fund received a grant of \$7,510 to sponsor a conference on the development of archival programs at historically Black colleges and universities. The George Meany Center for Labor Studies at Silver Spring, Maryland which is affiliated with the AFL-CIO, was awarded \$6,370 to hold a conference on labor problems. These conferences are particularly noteworthy because they are sponsored or co-sponsored by national organizations which can influence policy on the disposition of these types of records. Each conference will bring together records creators, archivists, and users to share their concerns and expertise and to make specific recommendations toward improved archival programs.

Five other grants were approved within the MARAC region:

Temple University, Philadelphia: \$43,655 (partial matching) to survey the status of newspaper photograph collections and develop recommendations for their preservation and control generally and the Philadelphia Inquirer collection specifically.

Agudath Israel of America, New York: a \$19,050 conditional offer to survey and accession records relating to Orthodox Jewish life in America. Included in the survey will be records of Agudath founders, chapters and records of other Orthodox Jewish institutions such as schools, congregations and chassidic groups.

Cornell University, Ithaca New York: \$78,251 for the third phase of a comprehensive survey of archives and manuscripts repositories in New York. In this phase the project will survey repository holdings in the Buffalo and Syracuse areas and will complete all work in central and western New York State. The New York Survey is one of several linked with the NHPRC's historical records data base program.

University Museum, University of Pennsylvania, Philadelphia: \$18,500 to develop an effective ongoing archival program for the Museum. Established in 1887, the University Museum is one of the foremost anthropological and archaeological museums in the United States.

West Virginia University, Morgantown: \$17,931 to make safety negatives and copy prints of selected nitrate and glass plate negatives in its collection of historical photographs of West Virginia and Appalachia, and to complete the organization of its photographic holdings into a comprehensive reference file.

Institutions

The University of Maryland will present an advanced workshop in Manuscript Administration July 1 through July 31. Contact Professor Lawrence J. McCrank, College of Library and Information Sciences, College Park Maryland 20742. (301) 454-2255.

The Queens College Graduate School of Library and Information Studies will present a course in Archival Administration September 22 through January 19. Address is 64-15 Kissena Blvd, Flushing, New York 11367. (212) 520-7194/5.

Indiana and Ohio Archivists (jointly sponsoring) a seminar concerned with the cataloging and use of still photographs, September 29 and 30 in Cincinnati (SAA Annual Meeting) Write Cincinnati Historical Society Elden Park, Cincinnati OH 45202.

Historic Annapolis Inc. has an NEH grant to study the Annapolis and Anne Arundel communities. They are interested in hearing from those who have similar projects or who have questions or comments about their study. Mrs Robert Baker Jr. 18 Pinkney Street, Annapolis, MD 21401 (301) 267-7619.

Organization of Chinese Americans (not hyphenated) of Southern Alameda County (California) has a NEH grant to compile a biographical dictionary of Chinese-Americans. Nominations should be sent to 466 South 5th Street, Apartment #2, San Jose, CA 95112.

The Papers of Andrew Jackson is looking for material in private hands. Write Box D, Hermitage, TE 37076.

Pohlig Bros., Inc. announces the development of its new Century line (acid-free) of archival products. Write: Century Division, PO Box 8069, Richmond, VA 23223. (804) 644-7842.

The Nixon Project (Mary Elizabeth) at NARS recently received a plug in the Washington Star for their reference room manners: "It may be that somewhere there is a more polite and helpful gang than that which staffs the [Nixon tapes reference room], but it's hard to imagine how that is possible."

The Lake Ontario Archives Conference held its annual meeting on June 20-21, at Cornell University, Ithaca, New York.

Books

Museum and Archival Supplies Handbook. Ontario Museum Association and the Toronto Area Archivists Group. \$?

Well planned and thought through. Divided into two sections of similar purpose materials. There is a general description of use and purpose and for specific items descriptions of grades and sizes. Special requirements are noted, eg wood surfaces should be sealed, moisture is often a problem in non-paper sleeves and envelopes. Common features among similar products are noted and prices are given. Oftentimes the yellow pages descriptor is given so that you can locate a product in your own area. Finally, there is a directory of suppliers and an index of supplies. Truly this is a beneficial handbook to have.

Running out of Space - What Are the Alternatives. Gloria Novak, ed. American Library Association 1978.

An ALA preconference discussion, 1975 in San Francisco sponsored by the Buildings for College and Universities Libraries Committee and the Buildings and Equipment section of the Library Administration Divisions. Topics cover book storage, microforms, equipment, regional cooperation, additions, renovations and new buildings, funding and views from people outside library administrations. The format is to give an introduction, the presentations for each topic and then the discussion which followed.

Manual for Accessioning, Arrangement and Description of Manuscripts and Archives. University of Washington Libraries, Seattle, Washington, 1979. \$5.00

This manual contains sections on theory and practice with several appendices - a corporate entry guide, scope notes on subject headings and indexes and their relationships to finding aids.

Arkansas "archivists, records managers and interested persons" formed an organization at a workshop held at the University of Arkansas November 3, 1979. Newsletter No 1 is in my hands; good job; dated January 1980; edited by Lynn Ewbank. Write: Edwina Walls, 910 North Martin, Little Rock, AR 72205.

A Handbook for the Travelling Exhibitionist. Barbara Tyler and Victoria Dickenson (eds) Ottawa: Canadian Museums Association, 1977. (listed in Casterline Exhibits- SAA Manual). "A delightfully illustrated guide." (Information courtesy of Doug Tanner).

The Canadian Gay Archives has begun its publication series: Alex Spence Homosexuality in Canada: A Bibliography; Alan V. Miller The Genetic Imperative: Fact and Fantasy, a Bibliography of Sociobiology. Two other publications are planned for 1980.

MID-ATLANTIC REGIONAL ARCHIVES CONFERENCE

B A L L O T

Due to circumstances beyond our control, we must once again cast our votes for State Representative from Pennsylvania. Simply complete this ballot and mail it to: Lisa M. Hottin, Medical Archives, New York Hospital-Cornell Medical Center, 1300 York Ave., New York, N.Y. 10021.
Deadline is August 30, 1980.

Pennsylvania State Representative

2 year term
(vote for one)



Robert J. Plowman

Chief, Archives Branch, NARS-Phila. Memb: MARAC,
SAA: Local Arrangements 1975, OAH. Board of
Academic Advisors, the Balch Institute 1979 -.



Roy H. Tryon

Library Director, Balch Institute for Ethnic
Studies. Memb: MARAC: Program Comm. Fall 1980, SAA:
Ad Hoc Comm. on Wider Use of Archives. Book
reviewer for American Archivist and Library Journal.
Grant Reviewer for NEH.



_____ (write-in candidate)

MID-ATLANTIC REGIONAL ARCHIVES CONFERENCE

B A I L O T

Due to circumstances beyond our control, we must once
again cast our votes for State Representative from
Pennsylvania. Simply complete this ballot and mail
it to: Lisa M. Hottel, Medical Archives, New York
Hospital-Cornell Medical Center, 1300 York Ave.,
New York, N.Y. 10021.
Deadline is August 30, 1980.

Pennsylvania State Representative

2 year term
(vote for one)

☐ Robert J. Plowman
Chief, Archives Branch, NARS-Phila. Memb: MARAC,
SAA: Local Arrangements 1975, OAH. Board of
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☐ Roy H. Tyson
Library Director, Balch Institute for Ethnic
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Ad Hoc Comm. on Wider Use of Archives. Book
reviewer for American Archivist and Library Journal.
Grant Reviewer for NEH.

☐ _____
(write-in candidate)

The Archivist Historian A newsletter published by the students of New York University's Archives Management and Historical Editing Program. Especially Spring 1980 issue. It ins news of New York, New Jersey and Connecticut archives, including experiences of interns serving metropolitan New York repositories. Write: The Archivist Historian New York University 19 University Place Room 501 New York NY 10003.

Guide to the Record Groups in the Pennsylvania State Archives. Lists records of the executive, legislative and judicial branches of Pennsylvania state government, as well as the Provincial and Revolutionary governments. Records are listed by series under the agency of origin or under the governmental unit which may have inherited the records and functions of the predecessor agency. Brief administrative histories precede each of the 46 record groups. The 84-page guide, which is indexed, costs \$5.00 (6% tax for Pennsylvania residents.)

Catalog of the RR Bowker Company 1980/81. Titles, Magazines/Periodicals/Subscriptions, Mailing Lists, Books in Series, Books on Demand. UNIPUB, INDEXES (subject, ISBN and author) Ordering information. Write: 345 Park Avenue South, New York 10010.

MARAC-Eat-Your-Heart-Out-Statistics

Pre-registrants	202
On-site registrants	87
Total MARAC Spring 1980 Conference.	289

MARAC MIRACLES (?)

On Saturday afternoon, May 17, MARAC softball enthusiasts practiced for the upcoming game against Southwestern Archivists, to be held at SAA in Cincinnati. Athletes included: Mary Elizabeth Ruwell, Robin Roberts and Ray Geselbracht, all from NARS; Adele Lerner and Lisa Hottin, New York Medical Center; Beverly Brannon, LC; Susan Davis, Schomburg Center; Karen Stuart, Maryland Historical Society and Linda Henry, National Council of Negro Women. Rick Wisz and Steve Hines provided excellent coaching until the game was "sprinkled" out. Attention MARAC: what do you think of the name "Miracles"? Some of us like the implied double meaning; others gag. All MARAC members should mark their calendars for the Cincinnati game, which will be played on Friday afternoon, October 3. Please plan not to leave Cincinnati until we have wiped out the poor Southwestern Archivists. Sign up with MARAC captain Jim Hastings, NARS (NLN), 202/523-3193, or Robin Roberts (at the same number). --Sports reporter Linda Henry

THE NATIONAL ARCHIVES ASSEMBLY

by

Virginia Purdy

One hundred and three members of the National Archives staff gathered in the theater of the National Archives Building on Saturday Mar 22, 1980 and voted to establish the National Archives Assembly "to influence through . . . an informed and united voice the decisions and policies" affecting the National Archives, seeking the "perpetuation of a National Archives worthy of the United States, worthy of its staff and worthy of the people who use its resources."

For a number of years many staff members felt the need for communication and dissemination of information below the office head level, and for greater challenge and opportunity for the working staff to participate in solving archival problems. Earlier attempts to organize proved abortive, partly because management discouraged them on the grounds that such a staff organization would be in conflict with the American Federal Government Employees Union Local 2758.

The impetus for the present organization grew out of concern about such matters as the Administrator of General Services' proposal to transfer a large volume of records to the regional archives branches, while moving those branches further from the control of the Archivist and the qualifications of the next Archivist of the United States. A group calling itself the "Ad Hoc Committee of Concerned Employees of the National Archives" called a lunch-time meeting on January 16, 1980. With over 220 staff members in attendance, the meeting passed without a dissenting vote the following resolution:

Whereas, the appropriateness of the placement of the National Archives and Records Service under the control of the General Services Administration has vexed historians, archivists, and the public for third years; and

Whereas, recent decisions to disperse permanently valuable records and diminish archival authority have, in our judgement, been taken without due regard for the ultimate well being of the documentary history of our national government,

Be it resolved, that we respectfully request that the President of the United States establish a Commission to investigate how best to reestablish an independent national archives; and,

Be it further resolved, that until such time as said Commission can make its recommendations and such recommendations be implemented, the President direct the Administrator of General Services to stop all dispersal of records and dilution of archival authority.

Employees were relieved to learn that on January 21, 1980 the Acting Archivist decided that no records should be transferred until a thorough study of the move be made.

continued on page 12

to ask Leslie Hough to speak to the next Steering Committee. She was also granted authority to appoint an ad-hoc committee to investigate the journal and its problems more thoroughly.

Peter Parker then asked that the Steering Committee then consider the situation at the New-York Historical Society. He reported that the professional staff had joined the United Distributive Workers of America after increasingly difficult relations between the staff and the director and the Board of that Society failed to be resolved. Negotiations had broken down and the staff voted to strike on November 30. They have been on strike since December 3, closing both the Library and the Manuscripts Department. Mary Elizabeth was directed by the Committee to draft a letter in consultation with the At-Large Representatives which she would then circulate to the Committee. That letter would "note the situation and hope for early resolution."

After some discussion of the draft budget, the Steering Committee agreed that a program ought to be developed to use our resources for professional education, which all agreed had the highest organizational priority. The At-Large members were asked to draw up such a program.

After a brief discussion, the Steering Committee authorized spending up to \$50 for an interpreter for the deaf at the next meeting.

The meeting adjourned at 3:35 PM.

MARAC Steering Committee, May 15, 1980

The MARAC Steering Committee met on Thursday, May 15, 1980 at the Marriott Hotel, Crystal City, Virginia at 8:45 PM with Mary Elizabeth Ruwell in the chair. Present were Fred Armstrong, Don Harrison, Elizabeth Homsey, Lisa Hottin, Janet Kern, Rev. Lawrence McDonnell, Jean Preston, Cynthia Requardt, Robert Sink, Pat Vanorny, Frank Zabrosky, with Peter Parker as acting secretary. Leslie Hough, President of the Society of Georgia Archivists, attended as an invited participant.

The Minutes of the Steering Committee meeting of February 7 were approved as distributed. The Chairperson reported that the membership directories had been completed and were in the mail. Martha had deleted delinquents from the list. After some discussion, the Steering Committee decided that Martha should add a "dues notice" reminder to the Fall mailing.

The Treasurer's report (appended) was read and approved as distributed. Peter explained the formula for the distribution of the Albany profits: MARAC's share: \$438.99.

Mary Elizabeth then formally introduced Robert Sink, whom she appointed to fill Tony Crawford's unexpired term as an At-Large Representative. Robert brought the Committee up to date on the situation at the New-York Historical Society. Governor Carey appointed a mediator and both sides met on May 13.

Mary Elizabeth reported that she had been contacted by Blanche Wiesen Cook of the OAH's Committee for Freedom of Information to offer opinions concerning the confidentiality of records. Mary Elizabeth had sent representatives.

There was some discussion of what should be done with the remaining 300 Mucci manuals. Some suggested that they be sold at cut-rate; others, that they be given away. Don Harrison volunteered to contact Mary Boccaccio to ask her suggestions and to ask that copies be available at the Lancaster meeting.

Mary Elizabeth announced the publication of the Draft Guidelines for Museum Archives, copies of which she distributed to members of the Committee. She also reported receiving a letter from the American Association of University Women in which MARAC was taken to task for meeting in a state that had not ratified ERA.

Lisa Hottin then reported for the Nominating Committee. Committee members included Lisa as Chairperson, Kathy Jacob, Father McDonnell, Robert Morris and Frank Zabrosky. Lisa reported that Diane Rosenwasser's election as Pennsylvania State Representative had been set aside because Diane is no longer a resident of Pennsylvania. Robert Plowman and Roy Tryon have agreed to run for the seat. Ballots will be in the mail soon.

Lisa then reported other results of the election:

DC: Linda Henry	NY: Edward Oetting
DE: Joanne Mattern	VA: Paul Hensley
MD: Julia Morgan	WV: Fred Armstrong
NJ: Robert Nawrocki	

Custer Committee: Richard Cox, Shonnie Finnegan

The Nominating Committee recommended that Article 4-B of MARAC's Constitution be amended to read:

A Chairperson will be chosen at large by the membership along with the election of the State Representatives. He or she shall serve for two (2) years. The duties of the Chairperson shall be those usually associated with this position and enumerated in the parliamentary authority except where defined otherwise in this Constitution.

The Nominating Committee further recommended that the term of the current chairperson be extended for one year or that the Chairperson be elected for a special, one-year term at the next election. Lisa explained that the amendment would stagger the terms of the officers and secure a degree of continuity: the Chairperson would be elected with the State Representatives, the Secretary and Treasurer with the At-Large Representatives. After some discussion, the Steering Committee agreed that the Secretary and Treasurer, rather than the Chairperson would be elected for one-year terms at the next election if the Amendment is approved. The Committee further agreed that the text of the Amendment should be published in the MAA and that it should be voted upon at the Lancaster meeting.

The Nominating Committee report held several other recommendations: (1) that At-Large Representatives appointed by the Chairperson who have served less than a full two-year term be permitted to offer themselves as candidates for a full term; however, such persons appointed by the Chair to a full two-year term should not be allowed to succeed themselves, (2) that State Caucuses take a more active part in finding candidates for State Representatives, (3) that newly appointed Nominating Committees meet during the Conference at which they have been appointed, and that members of previous Nominating Committees meet with them to acquaint them with procedures and potential problems. The Nominating Committee also expressed the belief that the Steering Committee representative to that group might be best equipped to serve as its chairperson, (4) that selection of candidates would be facilitated if institutional affiliations were given in the directory when a member chooses to list his or her home address.

Elizabeth Homsey reported on incorporation. Under Delaware Corporation Law, corporate officers do not have to be bonded but that corporations must file an annual tax return and must maintain a representative within the state. She recommended that MARAC file in Kent County. She will describe the requirements for incorporation in MAA.

Next to be considered were sites for future meetings. Mary Elizabeth reported that all was in hand for Lancaster. Frank Zabrosky, local arrangements chair for Pittsburgh, reported that he had been in contact with commercial hotels as well as the University. It was the sense of the meeting that Frank ought to pursue arrangements with the University. Mary Elizabeth then reported that Roland Baumann had agreed to serve as program chairperson. Father McDonnell then reported that the Hotel Roosevelt was interested in hosting the Fall, 1981 meeting in New York City. The Committee agreed that he ought to continue discussions, with a early November meeting in mind.

Again members of the Steering Committee expressed unhappiness over the single, all-inclusive registration fee and were gratified to learn that registration for the Lancaster meeting will be on a per-item basis.

Cynthia Requardt, chair of the subcommittee on educational priorities, had no report to offer. It was agreed that her subcommittee, consisting of the At-Large members of the Steering Committee, would prepare recommendations in time for the Lancaster meeting.

Mary Elizabeth then introduced Leslie Hough, president of the Society of Georgia Archivists, who was invited to make a presentation and answer questions concerning the possibility of MARAC's offering a subvention for the continued production of the journal. He described Georgia Archive as a semi-annual of 60-80 pages, consisting of 4-6 articles, book reviews, and an annotated accessions list. It is currently produced by an editor, an associate editor and several managing editors, all from Georgia, and a national board of 10 editorial advisors. It is printed by photo-offset, perfect bound, and costs about \$2400 a year to produce. It has a circulation of about 450.

Hough denied that the journal is in trouble, saying, rather, that the SGA wishes to create a broader-based readership. Hence the possibility of co-publication. He stated that financial support would bring some measure of editorial input. He noted that SGA has been talking, as well, with other state archival organizations in the Southeast.

The Steering Committee's questions centered on two themes: the effects of MARAC's financial support and the need for an alternative journal to the American Archivist. Some wondered about the quality of the articles and the process by which they were selected. Hough admitted a paucity of well-written articles of national interest, but hoped that the wider readership would bring better articles. To questions about circulation, Hough replied that Georgia Archive now has 3/4 to 4/5 of its subscribers outside of Georgia, and that half of the institutional subscribers are outside of Georgia. Hough was then asked about production costs and noted that they did include certain hidden institutional support costs and that about half of the membership dues of \$10 a year were devoted to the journal. Asked about a change in title if MARAC agrees to support the journal, Hough indicated that there would be no problem in securing his board's approval.

Mary Elizabeth noted that MARAC's support of the journal would probably result in a doubling of the dues. After some discussion the Committee agreed that, if approved by the general membership, MARAC's support ought to be limited to an experimental period. Pat Vanorny agreed to serve with the Editorial Advisory Committee to prepare a report and make recommendations for the Lancaster meeting. That group was directed to consider the effects of financial support upon MARAC's dues structure.

Because of the lateness of the hour, Mary Elizabeth put off further consideration of the position descriptions to the next Steering Committee meeting.

The meeting adjourned at 11:10 PM.

Respectfully submitted,

Peter J. Parker

NOTE:

The committee appointed to consider MARAC publication policy consists of Richard Cox (Baltimore City Archives), Lucius Edwards (Virginia State College), David Eggenberger (Publications Division, NARS), Richard Strassberg (Cornell University Archives) and Patricia Vanorny (Maryland Hall of Records). Feel free to contact them if you would like some input.

Also, Tom Pardo of the Society of American Archivists has written a long letter discussing and supporting the idea of MARAC basic workshops. Contact At-large Steering Committee members with your ideas.

By the next newsletter, we hope to have some proposals and recommendations.

GENERAL BUSINESS MEETING, 17 May 1980

The general business meeting of MARAC was called to order by Chairperson Mary Elizabeth Ruwell at 10:50 AM on May 17, 1980 at the Crystal City, Virginia Marriott Hotel. Minutes of the previous business meeting, as published in MAA, were approved by a voice vote. Mary Elizabeth announced that the membership directory had been mailed and that members delinquent in their dues would not appear.

The Treasurer's report was presented and summarized.

Mary Elizabeth then presented a synopsis of the Steering Committee meeting of May 15. She reported that Robert Sink had been appointed to fill Tony Crawford's unexpired term as an At-Large member; that she had written to both sides in the New-York Historical Society dispute, expressing the hope that the situation there would soon be resolved; that she had received a letter from the Freedom of Information Committee of the Organization of American Historians concerning the availability of certain federal records. She has designated Tom Mills and Adele Lerner to represent MARAC and urged interested members to contact OAH. Mary Elizabeth reported, too, that she had received a letter from the AAUW critical of MARAC's meeting in an unratified state. She noted that the arrangements for Crystal City had been made by MARAC under the assumption that it was a Washington, D.C. site. She also reported that the membership will consider a resolution for incorporation at the Lancaster meeting and that job descriptions for officers and Steering Committee members would be refined and published in MAA. Mary Elizabeth also reported that Bob Coley and Diane Rosenwasser had the Lancaster meeting well in hand. Frank Zabrosky was encouraged, by a voice vote of the membership, to complete arrangements with the University of Pittsburgh for the Spring '81 meeting. Mary Elizabeth announced that Roland Baumann had agreed to serve as program chair for that meeting. She further reported that New York City seemed to be the probable site for the Fall '81 meeting.

Mary Elizabeth also reported that Leslie Hough, president of the Society of Georgia Archivists, had made a presentation to the Steering Committee concerning the possibility of MARAC's support for Georgia Archive. The Editorial Advisory Committee will report more fully at the Lancaster meeting. At the same meeting the At-Large Reps, Cynthia Requardt chair, will offer several educational options for consideration.

Lisa Hottin's Nominating Committee then reported. The list of the new state reps, reported in Steering Committee minutes of 15 May, was read. Lisa's committee also recommended an amendment to the MARAC constitution that would stagger the terms of the Chairperson and the Secretary and the Treasurer. The text of that amendment is also reported in minutes of 15 May; it will be voted upon in Lancaster.

Mary Elizabeth then opened the meeting for new business. Mike Plunkett offered a resolution in support of Ron Becker who had been denied tenure at Rutgers. The resolution called upon

the Chairperson and Steering Committee to write a letter in Ron's behalf. After some discussion, during which Bill Miller, Archivist at Rutgers, supported the resolution, it passed without opposition.

Mary Elizabeth then recognized Leonard Rapport who introduced Mary Walton Livingston's resolution marking the death of Ernst Posner. After some discussion and amendment, the following resolution was approved:

Whereas Ernst Posner died in Wiesbaden, Germany, on April 18, 1980, in his 88th year;

And Whereas Ernst Posner from the time of his arrival in Washington, D.C., in 1939, as a refugee, was the professional mentor of American archivists, among them leaders and staff members of the new National Archives, sharing with them his experience in the Prussian State Archives and his extensive knowledge of archival history and theory;

And Whereas Ernst Posner taught many courses in archival administration and theory with wit and wisdom at The American University and elsewhere, which helped to train new generations of archivists;

And Whereas Ernst Posner made an extensive study of State archives in the United States, analyzing their development, or non-development, and making recommendations for their improvement, published under the title American State Archives;

And Whereas Ernst Posner was a gifted exponent of the importance of archives and a wise counsellor of innumerable archivists until his dying day;

Be It Resolved by the Mid-Atlantic Regional Archives Conference that it expresses its unbounded admiration and appreciation of the contributions of Ernst Posner to archival training and development in the United States;

And Be It Further Resolved that this resolution be entered upon the Minutes of this Conference and that copies of this resolution be sent to the Society of American Archivists, the International Council on Archives, and the Archives of the Federal German Republic and the German Democratic Republic.

/s/ Mary Elizabeth Ruwell,
Chairperson

Washington, DC
17 May 1980

Additional new business included the announcement of job opportunities at the West Virginia Archives, Winterthur and the Schomburg Center. Larry McCrank suggested that "Job Line" might be an appropriate place to list jobs and find candidates.

Linda Henry offered a resolution of thanks to the program and local arrangements committees for the meeting, which was approved.

The meeting adjourned at 11:55 AM.

Respectfully submitted,

Peter J. Parker

LETTER

May 22, 1980

Dr. Edward Bloustein, President
Old Queens Building
Rutgers University
New Brunswick, NJ 08903

Dear Dr. Bloustein:

The Mid-Atlantic Regional Archives Conference, representing over 500 members from archives and related institutions, is extremely distressed that Ronald Becker, Assistant Curator of Special Collections at Rutgers University, was recently denied tenure. At its spring meeting, held on May 17, 1980, the membership voted unanimously to express its dismay over the decision and to draw attention to Mr. Becker's important professional contributions.

The Mid-Atlantic Regional Archives Conference was fortunate to elect Mr. Becker as Chairperson in 1975 through 1977. Under his leadership the organization expanded in members and improved in quality. He was also responsible for organizing two extremely successful meetings in New Jersey - one in Newark in November 1974, the other in Atlantic City in May 1977. Mr. Becker's concern for the dissemination of archival knowledge and his administrative skills have greatly benefited the manuscripts and archives professions. We are aware that his interests extend beyond MARAC to participation in panels on the national level and reviews in publications.

The Mid-Atlantic Regional Archives Conference trusts that the university will recognize Mr. Becker's accomplishments in his field and reconsider its decision.

Sincerely,

Mary Elizabeth Ruwell
Chairperson

RESPONSE

June 10, 1980

Dear Ms. Ruwell:

I am writing to acknowledge receipt of your letter of May 22, 1980 concerning Ronald Becker.

Unfortunately, in cases such as this one, it is inappropriate for me to intercede or comment at an early stage of a disagreement because, later on, I may be called upon to serve as the final arbiter of disputes presented under the faculty grievance procedure. Thus, such intervention on my part may, in fact, violate our contractual obligation to the faculty.

I hope you will understand, under the circumstances, that although I appreciate having your expression of concern about Mr. Becker's case, I regret there is nothing I can do about the matter at this time.

Sincerely,

Edward J. Bloustein

LETTER

Dr. James Heslin, Director
New-York Historical Society
170 Central Park West
New York, NY 10024

Dear Dr. Heslin:

The Mid-Atlantic Regional Archives Conference, representing over 500 members from archives and related institutions, wishes to express its dismay over the present situation at the New-York Historical Society.

We are particularly concerned that the conflict between management and union has resulted in the closing of scholarly resources to the public since last December. As professionals charged with the care of historical collections, we recognize the importance of the holdings of the Society and can only deplore their unavailability.

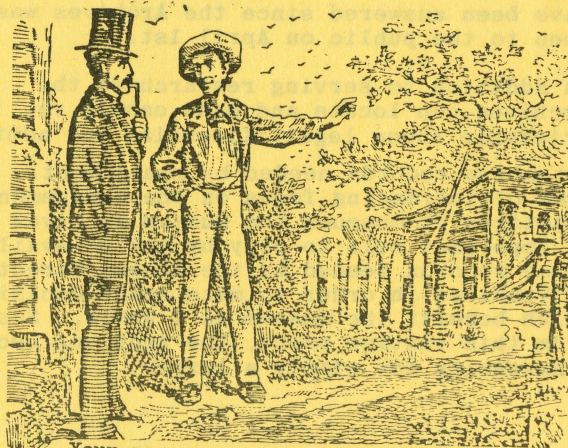
We sincerely hope that both sides will act for a speedy resolution of their disagreement for the good of the institution, its valuable collections, and the public.

Sincerely,

Mary Elizabeth Ruwell
Chairperson, MARAC

cc: AHA
OAH

[see May 15 Steering Committee minutes
for update]



Your papers are over there in our
archives annex, Senator.

(print courtesy of Leonard Rapport)

MUSEUM ARCHIVES ON THE MOVE
by Katherine Kovacs and
Linda Simmons

The recent session on museum archives at the spring MARAC Conference points out a growing realization on the part of the country's museums that their records are their history and therefore worthy of preservation. At the Corcoran this realization began in November 1978 shortly after the appointment of Peter Marzio as Director. After asking the staff to suggest new projects, Linda Simmons, Associate Curator of Collections, suggested that the Gallery's records were in need of attention. Faced with the task of answering questions about the Corcoran's past exhibitions she was acutely aware of the need for better organization and storage conditions for these records. A committee was formed to examine the condition of the Gallery's records and to make recommendations. After concluding its investigation, the committee recommended that the Gallery submit a grant proposal to NHPRC for funding to hire an archivist and to begin organizing the records. This was done and a grant was awarded by NHPRC to establish an archival and records management program for the museum and school. An archivist and an assistant to the archivist were hired and the project began in late January, 1980.

The first job for the new archivist was to supervise the cleaning and painting of a small room on the ground floor of the building. Once this was completed the records began to be transferred to the Archives' space where they can be analyzed and transferred to acid free folders and boxes.

The records themselves are fascinating, chronicling as they do the history of Washington's oldest cultural institution. The Corcoran, from the beginning, was a place where American artists were exhibited and trained; this is reflected in the correspondence with artists, journals of the first curator, trustee minutes and school records. Interest in this material is evident, twelve researchers have visited the Archives and 36 requests for information have been answered since the Archives was open to the public on April 1st.

In addition to serving researchers the Archives can locate and make easily retrievable those legal, financial and administrative records needed by management. In a time of increasing focus on the management practices of museums the museum archives has an important role to play by making available those records needed by the Museum Director or Trustees in order to make sound decisions which benefit the museum as a whole. Seen from this vantage point, the archives becomes a necessity not simply a luxury.

continued from page 7

Prompted by the clear realization that the staff still had no vehicle through which it could express opinion on matters vital to its interests, the Ad Hoc Committee enlarged itself into a steering committee with members from most parts of the NARS, to explore the establishment of a permanent staff organization. Teams from the committee visited several outlying offices to discuss the purposes of the proposed Assembly and to invite participation in decisions regarding its formation. Understanding that the Assembly expected to work with archival problems and matters of professional development, the AFGE Local offered its cooperation.

Membership stood at 270, and the first quarterly meeting will be scheduled for early June. The executive board has held several meetings to plan working committees in the areas of Reference, Public Service and Education; Appraisal; Description; Declassification and Access; Archival Applications of New Technology; Training and Staff Development; External Affairs; and Building and Security. The Assembly will also sponsor the monthly Staff Luncheon Seminar at which staff members and scholars doing research in the Archives present reports of current historical research.

The Assembly's officers, elected at the March 22, 1980 organizational meeting include:

OFFICERS

President	Virginia Purdy
Vice President	Geral K. Haines
Secretary	Emily R. Hickey
Treasurer	Charles E. Schamel

BOARD

Kenneth Harris, Michael Miller, James Miller, John Pontius, Sara Strom.

COMMITTEE CHAIRS

External Affairs	Larry Hackman and John Fawcett
Preservation	Albert Leisenger
Appraisal	Michael Goldman
Description	Robert Caren
Archival Applications of Technology	Michael Pilgrim
Reference and Public Service	Ronald Grim and George Chalou
Access and Declassification	Steven Tilley
Space and Buildings	Jack Saunders
Professional Development	Timothy Walch and John Mendelsohn

As one board member put it, "When the new Archivist takes office, the Assembly will be ready to work with him to make the National Archives the best archives in the world."

An Independent NARS

Senator Robert Morgan of North Carolina introduced a bill to separate the National Archives and Records Service from the General Services Administration on June 19, 1980.

DC CAUCUS

BY

JACQUELINE GOGGIN

The DC Caucus met at the spring meeting of MARAC Friday May 16, 1980. Chairperson Linda Henry asked for suggestions in planning activities for the rest of the year. DC archivists have met informally during the last week of every other month and have toured several local repositories. Don Harrison and several other members of the DC archivists had attended the MARAC session on Washington DC records just prior to the Caucus. Raoul Kulberg of UDC explained the interests of local DC history groups and suggested the DC Caucus could work with such groups in the future. The discussion then turned to the status of the DC government records. Harrison suggested that the group might explore the state of the DC records. The records have no permanent home, although there are some currently housed in the National Archives. Leonard Rapport, from NARS stated that the DC records are not Federal Records according to the 1950 Federal Records Act. Dorothy Porter, member of an ad hoc commission on the DC records stated that the DC archivists could be helpful in calling on Mayor Barry to reappoint committee members since their term of appointment was to expire in June. She also urged the DC group to call on Mayor Barry to appoint an archivist for the District of Columbia. Harrison agreed to contact Perry Fisher, of the Columbia Historical Society, Harold Pinkett, who is retired from NARS, and Dorothy Porter, who is retired from the Moorland-Spingarn Research Center, to come to speak at the next meeting of the DC archivists about the status of the DC records. The meeting will be held at the end of July at the Smithsonian Archives.

"MURPHY'S LAW" ADAPTED FOR ARCHIVISTS

1. Anything that can be misfiled, will be.
2. The probability of finding a document taped, folded, clipped, or stapled is in direct proportion to the value of the document.
3. Many hands make light work -- and disorganized files for the Archivist to process.
4. The shortest distance between two points is never the space between your desk and the desired record.
5. No matter what box you place on the top shelf, it is the box for which there will suddenly be great researcher demand.

© 1979, Gregory S. Hunter
Director, Archival Programs
United Negro College
Fund, Inc.

Excerpts From the
Pa. State Representative
Annual Report, 1979/80

Pennsylvania Caucus

The representative chaired two meetings of the Pa. caucus. At the meeting convened in Norfolk in May 1979 the agenda consisted of three items:

1. A briefing on the history and activity of the Pa. State Historical Records Advisory Board;
2. A brief presentation on the proposals submitted for funding by the National Historical Publications Records Commission in Pa.;
3. A presentation by Roland Baumann of the State Records Plan as produced by the Pa. State Historical Records Advisory Board.

At the meeting of the caucus in Crystal City in May, 1980 the agenda consisted of:

1. A report on the state of the election of the new Pa. representative;
2. A review of the activity of the Pa. State Records Advisory Board;
3. A discussion of the State Records Plan which had been formulated by the State Records Advisory Board;
4. Organization of the Pa. caucus.

Pa. State Records Plan

In the Spring of 1980 the representative distributed to members of the caucus a copy of the Pa. State Records Plan as adopted in late 1978 by the Pa. State Records Advisory Board. Discussion of the plan was placed on the agenda for the Crystal City meeting and in addition it was suggested to the membership of the caucus that they forward any comments, critique, etc. either directly to the Board or to the chairman of the caucus for submission to the Board.

Respectfully submitted,

Frank A. Zabrosky
May 22, 1980

Pittsburgh Program Committee
Spring 1981

Members of the program committee are: Bruce Ambacher, NARS; Bruce Compton, Historical Soc. of Pa.; Nancy Fortna, Pa. State Archives; Edie Hedlin, NHPRC; Linda Henry, National Council of Negro Women; Mark Jones, NY State Archives; Marilyn Whitmore, Univ. of Pittsburgh archivist; Robert E. Wilson, Archives of Industrial Soc., Univ. of Pittsburgh. Roland M. Baumann is the Chairperson and they will be meeting on July 11 in Harrisburg, Pa.

train to cincinnati

I am interested in taking the train to Cincinnati.

Name _____

Address _____

Tel # _____

I would like to leave from:

New York _____

Wash., D.C. _____

I would like to leave on:

Sunday PM (9/28) _____

Monday PM (9/29) _____

[D.C. ONLY]

My preferred departure time is:

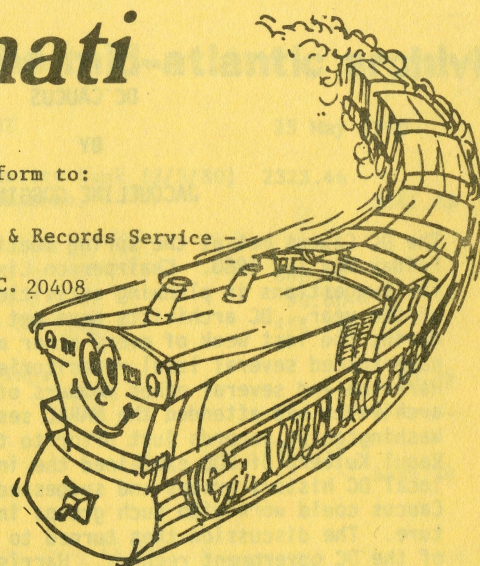
6:25 PM (arr. 9:13 AM) _____

9:35 PM (arr. 11:10 AM) _____

[New York train departs 4 PM and becomes the same as the 9:35 PM D.C. train]

Please return form to:

Joan Howard
Nat'l Archives & Records Service -
NLN
Washington, D.C. 20408



I would like to return on:

Friday PM (10/3) _____

Saturday PM (10/4) _____

[Return trip leaves Cincinnati at 6:46 PM and arrives in D.C. at 8:38 AM.]

Comments:

Martha Slotten
Secretary, MARAC
Dickinson College Library
Carlisle, PA 17013

Non-profit Organization

United State Postage

Paid

Carlisle, Pennsylvania

Permit # 173

TAKE A TRAIN TO SAA!

Amtrak offers special rates to groups of fifteen or more. From Washington to Cincinnati normally costs \$99 (\$85 excursion fare) round trip, while the group rate is \$75 and a free ride for a sixteenth person. Regular fare from New York is \$157 (\$128 excursion fare) and the group rate is \$118, again with a sixteenth person riding free.

If you are interested, please return the form on the last page. You need not make a commitment now - we will follow up on this in August. Any suggestions for equitably distributing the sixteenth seat would be welcome (a lottery, perhaps?)

«time dated material»